



TOWN OF HUACHUCA CITY

The Sunset City

MEETING MINUTES OF THE HUACHUCA CITY PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM LOCAL BOARD

February 3, 2022 AT 5:30 PM

**COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order

Chair

- Pledge of Allegiance
- Roll Call and Ascertain Quorum

Roll Call.

Present: Johann Wallace, Joe Hebert, Ashley Pietro, Corporal Jose Olivas, Corporal Kyle Arnett, Brandy Thorpe (not voting).

B. Call to the Public

Chair

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Consent Agenda

Chair

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Local Board. There will be no separate discussion of these items unless a Member of the Local Board requests that an item or items be removed for discussion. Local Board Members may ask questions without the removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

C.1 Consider approval of the minutes of the PSPRS Local Board meeting held on October 21, 2020.

Motion: Consent Agenda, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Kyle Arnett.

No discussion by the Board.

Motion: Items listed on the Consent Agenda, Action: Approve, Moved by Johann Wallace, Seconded by Kyle Arnett.

E. New Business before the Commission

Chair

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Chair and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Local Board discussion. Questions from Local Board Members, however, may be directed to staff or a member of the public through the Chair at any time.

E.1 Discussion and/or Action [Chairman Wallace]: Appointment of Brandye Thorpe as the local board secretary.

Motion: Item E.1, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Kyle Arnett.

No discussion by the Board.

**Motion: Brandye Thorpe as the Local Board Secretary, Action: Appoint, Moved by Johann Wallace, Seconded by Kyle Arnett.
Motion passed unanimously.**

E.2 Discussion and/or Action [Chairman Wallace]: Selection of independent legal counsel for the local board.

Motion: Item E.2, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Kyle Arnett.

Chair Wallace advises of new State rules that require that the Board have independent legal counsel from the Town. Staff has done some work on this and has identified a firm, the price is \$225/hour for a partner, \$175/hour for an associate and \$90/hour for a paralegal. The only other option was to have them on retainer for \$1500/month, which was really not an option.

**Motion: The selection of GOERING, ROBERTS, RUBIN, BROGNA, ENOS & TREADWELL-RUBIN, P.C., as the independent legal counsel for the Local Board Action: Approve, Moved by Johann Wallace, Seconded by Kyle Arnett.
Motion passed unanimously.**

E.3 Discussion and/or Action [Chairman Wallace]: Direct the local board secretary to file with the state the list of names of the local board members, secretary and legal counsel.

Motion: Item E.3, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Kyle Arnett.

Chair Wallace advises this is just a requirement.

Motion: To file with the state the list of names of the local board members, secretary and legal counsel , Action: Direct local board secretary, Moved by Johann Wallace, Seconded by Kyle Arnett.

Motion passed unanimously.

E.4 Discussion and/or Action [Chairman Wallace]: Direct the local board secretary to coordinate the required training for herself and all the local board members.

Motion: Item E.4, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Kyle Arnett.

Chair Wallace advises this is another requirement from the state. We can do the training here, we don't have to go anywhere.

Motion: To coordinate the required training for herself and all the local board members, Action: Direct the board secretary, Moved by Johann Wallace, Seconded by Kyle Arnett.
Motion passed unanimously.

E.5 Discussion and/or Action [Chairman Wallace]: Direct the local board secretary to work with legal counsel to develop a set of operating rules that are consistent with the new Local Board Model Rules required by the state.

Motion: Item E.5, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Kyle Arnett.

Chair Wallace states that this is another requirement that we need to do for the state, which is actually good for us because even right now we don't really have anything in Town Code about PSPRS. Nothing about what it does, frequency of the meetings, nothing.

Motion: To work with counsel to develop a set of operating rules that are consistent with the new Local Board Model Rules required by the state, Action: Direct the board secretary, Moved by Johann Wallace, Seconded by Kyle Arnett.
Motion passed unanimously.

E.6 Discussion and/or Action [Chairman Wallace]: Selection of a date for another meeting of the local board to have the local board adopt the new rules.

Motion: Item E.6, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Kyle Arnett.

Chair Wallace states that PSPRS Board does not have to meet every month. He asks how long the new Secretary thinks it will take to have these things ready. He wants to wait until there is a better idea of when everything will be ready. The Secretary should notify the Chair when things are prepared.

D. Reports of Current Events by Local Board Members

Chair Wallace welcomes the new Board Member Corporal Olivas, who was selected through secret ballot.

E. Police Chief's Report

Chief Thies gives a report with few changes from the previous report. This is a living document that changes with time. He explains unfunded liability for the new member of the Board.

G. Items to be placed on future agendas

H. Adjournment

Motion: 5:58pm, Action: Adjourn, Moved by Johann Wallace, Seconded by Kyle Arnett. Motion passed unanimously.

Approved by Chair Johann R. Wallace on , 2022.

Mr. Johann R. Wallace
Mayor

Attest: _____

Ms. Brandye Thorpe,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City PSPRS Local Board held on February 3, 2022. I further certify that the meeting was duly called and a quorum was present.

Ms. Brandye Thorpe,
Town Clerk

DRAFT